

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: LY23- 4200476249

Date: **11 June 2023**

SECTION 1: REQUEST FOR QUOTATION (RFQ) For Supply and installation of Prefab in Al Nasariya Primary health Care center in Sabha

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Documents - Requirements of the Eligibility and Technical Evaluation:

- Valid Company registration documents
- Bank information
- Signed /stamped Code of conduct
- Completed VIS-vendor information sheet
- Signed /stamped DOC- declaration for conformity
- Delivery Lead Time
- Team composition and CVs of key personnel
- List of the relevant construction equipment
- List of Relevant Experiences and/or Similar Previous Project
- Company profile

Site Visit on 25 June 2023 at 10:00 AM - at location

Vendors are strongly encouraged to visit the site before submission of proposals. Interested vendors must confirm by email or phone their interest in an accompanying site visit before 18 June 2023. Vendors can also visit the possible sites at their own on given location addresses. IOM intends to organize a site visit upon confirmation on 20 June 2023.

All queries must be addressed by email at iomlibyaprposopal@iom.int before 30 June 2023

**For any Technical Inquiries, please contact the following Project Engineers:
Engineers: Engr. Mohammed Alnass @ mobile 092 575 00 59**



Thank you and we look forward to receiving your quotations.

IOM Libya Procurement

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	<p>02 July 2023</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other</p> <p>Bid submission address: iomlibyaproposal@iom.int</p> <ul style="list-style-type: none"> ▪ File Format: PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 25 MB ▪ Mandatory subject of email: RFQ LY23- 4200476249 ▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y." ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	<p>Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.</p> <ul style="list-style-type: none"> - Valid Company registration documents in Libya - Bank information. Bidders shall have company bank account in USD or EUR and shall confirm to accept payments using IOM rate on the date of payment; - Signed and stamped Code of conduct - Completed VIS (Vendor Information Sheet) - Signed and stamped DOC (Declaration for Conformity)
Currency of Quotation	Quotations shall be quoted in USD.
Duties and taxes	The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its

	<p>official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices shall:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including catalogues, instructions and operating manuals	English only
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Other: Eligibility requirements</p>
Quotation validity period	Quotations shall remain valid for 60 days from the deadline for the Submission of the Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<p><input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted</p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other</p>
Contact Person for correspondence, notifications and clarifications	<p>Focal Person: IOM Libya Procurement E-mail address: iomlibyaproposal@iom.int</p>
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline. Requests for clarification will be communicated to and not later than 30 June 2023
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price (most responsive bids) and technically compliant bidders.
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of the Contract <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input checked="" type="checkbox"/> Others <i>The technical proposals of Service Providers shall be evaluated based on the PASS/FAIL criteria</i></p>
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Purchase Order for Goods
Expected date for contract award.	02 August 2023
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM

	<p>prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.</p>
<p>Other</p>	<p>Vendors shall register themselves in IOM Libya Vendor Registration system by following this link: https://lb-p-vendorportal.azurewebsites.net/. Vendors that are registered with IOM Libya shall indicate their IOM vendor number in their application as well. Quotations without confirmation on registry to IOM Libya Vendor System (link above) may be rejected.”</p>

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods and Works:

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods and services ASAP after Contract signature.
Delivery Terms (INCOTERMS 2020)	At Delivered Place
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Al Nasariya Primary health Care center in Sabha
Distribution of shipping documents (if using freight forwarder)	NA
Packing Requirements	NA
Training on Operations and Maintenance	NA
Warranty Period	1-year Warranty is required for the works provided
After-sales service and local service support requirements	NA
Preferred Mode of Transport	NA
Other information	Only authorized bidders in this field may submit a quote.

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date:

VENDOR INFORMATION SHEET¹

BIDDER'S DECLARATION OF CONFORMITY²

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United

¹ [Vendor Information Sheet.xlsx](#)

² This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
		Nations Security Council Sanctions List (the “UN Sanctions List”) or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.ungm.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name:

Title:

Date:

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - WORKS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:		Date:

Technical Offer

Provide the following:

- a brief description of your qualification and capacity that is relevant to the Scope of Works;

Financial Offer

Description of Works	UOM	Qty	Unit Price	Total Price
Supply and installation of Prefab unit Please see attached BoQ		1		
Total				

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Please provide the delivery time
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Please indicate the Validity of the Quotation
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<i>Exact name and address of company</i> Company Name Address: Phone No.: Email Address:	Authorized Signature: Date: Name: Functional Title of Authorised Signatory: Email Address:
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Project Title: Supply and installation Prefabs in Al Nasariya PHC							
Location of Project: Sabha-Alnasryia							
Project Time Frame: 45 Days							
م-ر	بيان الاعمال	TOTAL Price السعر Material and Labours الاجمالي	UNIT Price(\$) سعر Material and Labours الوحدة	الكمية QTY.	DESCRIPTION		
1	اعمال الحفر والردم						
1.1	أعمال تسوية الموقع والعمل يشمل التالي: - تسوية الموقع شامل أعمال الحفر والردم في حدود ±50 سم مع ضبط المناسيب المطلوبة وذلك جيداً بالذكاء الميكانيكي والرش بالمياه حسب أصول الصناعة وتعليمات المهندس المشرف.			166	M2	Leveling site, the work includes: - leveling the site, including excavation, backfilling works within ± 50 cm, adjusting the levels, compaction and spraying water according to the standard & instructions of the supervising engineer.	
2	الاعمال المدنية						
2.1	توريد وتنفيذ خرسانة عادية بإجهاد كسر 25 نيوتن/مم ² ، وسلك 15 سم، لزوم الأرصعة، ، السعر شامل تدعيم وتسوية السطح وعمل فواصل تمدد، طبقاً للأصول الفنية وتعليمات المهندس المشرف.			80	M2	Supply and implementation of ordinary concrete with a breaking stress of 25N / mm ² , thickness of 15 cm, for the sidewalks and floor, and the price includes smoothing and leveling the surface and the work of expansion spaces, in accordance with technical specification and instructions of the supervising engineer.	
2.2	توريد وتنفيذ خرسانة مسلحة لزوم اساس المبنى يسلك لإقل عن 15 سم وإجهاد كسر 25 نيوتن/مم ² ، وحديد تسليح بنسبة 80 كجم/م ³ ، وفق المواصفات المعتمدة، وذلك حسب الأصول الفنية وتعليمات المهندس المشرف.			88	M2	Supply and implementation of reinforced concrete for the building foundations with a thickness of not less than 15 cm and breaking stress of 25 N / mm ² , and reinforcing iron weighing 80 kg / m ³ , according to the approved specifications, accordance with technical specification and instructions of the supervising engineer	
3	اعمال البلاط والسيراميك وتكسية الحوائط						
3.1	توريد وتركيب بلاط سيراميك للأرضيات إسباني مانع للإرتلاق درجة أولى طبقاً للمواصفات والأصول الفنية واعتماد العينة من المهندس المشرف.			80	M2	Supply and installation of ceramic tiles for floors Spanish anti-slip first class according to specifications and technical assets and the adoption of the sample from the supervising engineer.	
3.2	توريد وتركيب صفائح من الفورميكا سمك 5ملم لزوم حوائط دورات المياه والسعر شامل التثبيت بصفائح الامونيوم، بالمقاس المطلوب واعتماد العينة من المهندس المشرف، والتركيب حسب الأصول الفنية.			27	M2	Supply and installation of Formica sheets 5 mm thick for bathroom walls. The price includes installation with aluminum sheets, with required size, sample approval from the supervising engineer, and installation according to technical principles.	
3.3	توريد وتركيب وزر سيراميك عرض 10 سم، سمك 1سم، وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.			94	Lin.m	Supply and installation of a 10 cm wide, 1 cm ceramic according to the approved sample according to the technical regulations and instructions of the supervising engineer.	
3.4	توريد وتركيب طاولة رخام لزوم المختبر بمقاس 900x70x900 سم من النوع الإيطالي أبيض كزارا، مع التثبيت بقوائم رخامية والحليات وكل ما يلزم لنهو العمل حسب الأصول الفنية وتعليمات المهندس.			9	Lin.m	Supply and installation of a marble counter for the laboratory measuring 900 x 70 x 3 cm, of Italian type, Carrara white, with marble legs installed with all needed to finish the works ,according to the technical specifications and supervising engineer's instructions.	
4	اعمال الابواب والنوافذ وتركيب المبانى مسبقية الصنع						
4.1	توريد وتركيب مباني من الواح الساندوتش لزوم المبنى (ارتفاع 3 متر) كما موضح بالمخطط الهندسي المرفق بالمقاييس والعمل يشمل :- - توريد وتركيب الهيكل المعدني الرئيسي للمبنى والعمل يشمل تركيب الزوايا المعدنية وتثبيتها بالأرضية بالبراغي وأعمال الطلاء و تركيب زوايا معدنية لزوم التشطيب مع الحوائط لمنع تسرب مياه الأمطار وتركيب مزارب لتصريف مياه الأمطار وجميع الإكسسوارات. - توريد وتركيب الواح من الساندوتش لزوم الحوائط والسقف والعمل شامل الهيكل المعدني والتثبيت الجيد للمبنى اللازمة وتنفيذ جميع الاحتياطات اللازمة لمنع تسرب المياه وذلك حسب العينة المعتمدة وطبقاً للأصول الفنية وتعليمات المهندس المشرف.			80	M2	Supply and installation of prefabricated buildings of Sandwich Panels(With 3 meter high) for walls & roof (See Attached DWG), the work including: - Supplying and installing the main metal structure of the building and the work, including installing metal corners and fixing them to the floor with screws, painting works, installing metal corners for finishing with walls to prevent rainwater leakage, installing rainwater gutters and all accessories. -Supplying and installing sandwich panels for the walls and ceiling, including the metal structure, good fixing of the building, and implementing all necessary precautions to prevent water leakage. - According to the approved sample and instructions of the supervising engineer.	
4.2	توريد وتركيب مظلة من الشرائح المعدنية سمك 3 ملم بارتفاع 4 متر ، مثبتة بأعمدة معدنية 7 سم * 7 سم بسلك 2 ملم (2 أعمدة) وشرائح معدنية بسلك 3 ملم وعرض 31سم شاملاً جميع القطاعات المعدنية والوصلات والدهانات وكل ما يلزم لنهو العمل وذلك حسب العينة المعتمدة وتعليمات المهندس المشرف			16	M2	Supply and installation of a canopy of metal strips 3 mm thick and 4 meters high, fixed to metal poles 7 cm * 7 cm thick with a thickness of 2 mm (2 columns) and metal strips with a thickness of 3 mm and a width of 31 cm, including all metal sectors, connections, paints and everything necessary to complete the work, according to the approved sample and instructions Supervising engineer	
4.3	توريد وتركيب ابواب من مادة P.V.C (أبيض)، من مجاميعه شاملاً للأقفال الحلقوق والخرداوات من النوع الممتاز وكل ما يلزم لنهو العمل ، طبقاً للأصول الفنية وتعليمات المهندس المشرف .			16	M2	Supply and installation of P.V.C doors (white) including locks and hardware from an approved sample to be installed in accordance with the technical regulations and instructions of the supervising engineer.	
4.4	توريد وتركيب شبابيك من PVC الابيض من عينة معتمدة والسعر شامل كل ما يلزم لنهو العمل وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.			7.4	M2	Supplying and installing white PVC windows, according to the approved sample. The price includes all that is necessary for the work to complete, in accordance to the technical principles and instructions of the supervising engineer.	
4.5	توريد وتركيب الأسقف معلقة من شرائح الامونيوم (60*60 سم) وفق العينة المعتمدة، وطبقاً لتعليمات المهندس المشرف.			80	M2	Supply and installation of suspended ceiling from aluminium panels (60x60) cm, as approved sample and according to technical specifications and engineer instructions.	
5	اعمال المياه والتصرف						
5.1	توريد وتركيب مواسير P.P.R بقطر 0.5 بوصة شاملاً الوصلات وما يلزم لنهو العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.			30	Lin.m	Supply and installation of P.P.R pipes with a diameter of 0.5 inches including the connections and necessary for the completion of work in accordance with the technical regulations and instructions of the supervising engineer.	

5.2	Supply and installation of 3/4" P.P.R pipes, including fittings, and all necessary work in accordance with the technical regulations and instructions of the supervising engineer.	35	Lin.m		توريد وتركيب مواسير P.P.R بقطر 3/4 بوصة شاملاً الوصلات وما يلزم لنهوه العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.2
5.3	Supply and installation of 1" P.P.R pipes, including fittings, and all necessary work in accordance with the technical regulations and instructions of the supervising engineer.	50	Lin.m		توريد وتركيب مواسير P.P.R بقطر 1 بوصة شاملاً الوصلات وما يلزم لنهوه العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.3
5.4	Supply and installation of hand wash basins, of excellent Steel type complete with siphon, mixer and all necessary for the completion of work, as required, according to the approved sample and in accordance with the technical regulations and instructions of the supervising engineer.	1	No		توريد وتركيب حوض غسل من نوع ستيل ممتاز، شاملاً الخلاط والسيفون، وكل ما يلزم لنهوه العمل بالشكل المطلوب، وذلك حسب العينة المعتمدة وطبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.4
5.5	Supply and installation of hand wash basins, of excellent type complete with siphon, mixer and all necessary for the completion of work, as required, according to the approved sample and in accordance with the technical regulations and instructions of the supervising engineer.	2	No		توريد وتركيب أحواض غسل الأيدي، من النوع الممتاز كاملاً مجاميعه مع السيفون والخلاط وكل ما يلزم لنهوه العمل، بالشكل المطلوب، وحسب العينة المعتمدة وطبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.5
5.6	Supply and installation of ground siphon of excellent type, including the cover to be of iron coated with chromium and two layers of size not less than 15 x 15 cm, necessary for bathrooms, kitchen and outdoor basin and all necessary to finish the work as required, according to technical regulations and instructions of the supervising engineer.	2	No		توريد وتركيب سيفون أرضي من النوع الممتاز، شاملاً الغطاء على أن يكون من الحديد المطلي بمادة الكروم ومن طبقتين بمقاس لا يقل عن 15 x 15 سم، لزوم الحمامات وكل ما يلزم لنهوه العمل بالشكل المطلوب، وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.6
5.7	Supply and installation of 2-inch P.V.C pipes and pressure of 10 bar, including all necessary for the completion of work, for the need for sewage drainage line, and in accordance with technical regulations and instructions of the supervising engineer.	8	Lin.m		توريد وتركيب مواسير P.V.C قطر 2 بوصة وضغط 10 بار، شاملاً كل ما يلزم لنهوه العمل، لزوم خط تصريف مياه المجاري، وطبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.7
5.8	Supply and installation of pipes made of P.V.C with a diameter of 4 inches and a pressure of 10 bar, for the need to drainage sewage, and the price including the connections and everything necessary for the completion of work, according to technical regulations and instructions of the supervising engineer.	3	Lin.m		توريد وتركيب مواسير مصنوعة من P.V.C وبقطر 4 بوصة وضغط 10 بار، لزوم تصريف مياه المجاري، وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.8
5.9	Supply and installation of pipes made of P.V.C with a diameter of 6 inches and a pressure of 10 bar, for the need to drainage sewage, and the price including the connections, excavation and backfilling and everything necessary for the completion of work, according to technical regulations and instructions of the supervising engineer.	30	Lin.m		توريد وتركيب مواسير مصنوعة من P.V.C وبقطر 6 بوصة وضغط 10 بار، لزوم تصريف مياه المجاري شاملاً أعمال الحفر والردم وكل ما يلزم لنهوه العمل، وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.9
5.10	Supply and installation of an Italian electrical water heater with a capacity of at least 80 liters of an excellent type, including what is necessary for the work, according to the approved sample and in accordance with the technical principles and instructions of the supervising engineer.	2	No		توريد وتركيب سخانة مياه كهربائية سعة 80 لتر على الأقل من نوع ممتاز، حسب العينة المعتمدة وشاملاً ما يلزم لنهوه العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.10
5.11	Supply and install occidental toilets of excellent type complete with siphon and centrifuge box, with a capacity of at least 10 liters according to the approved sample and according to the technical rules and instructions of the supervising engineer.	2	No		توريد وتركيب شطافة من نوع ممتاز مصنوعة من النحاس المطلي بمادة الكروم، لزوم الحمامات، وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.11
5.12	Supply and installing mirrors for toilets, and installation accordance to the technical principles and instructions of the supervising engineer.	2	M2		توريد وتركيب مرايا لزوم دورات المياه وتركيب طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.12
5.13	Supply and install occidental toilets of excellent type complete with siphon and centrifuge box, with a capacity of at least 10 liters according to the approved sample and according to the technical rules and instructions of the supervising engineer.	1	No		توريد وتركيب مرحاض إفرنجي كاملاً مجاميعه مع صندوق الطرد بسعة لا تقل عن 10 لتر، حسب العينة المعتمدة وكل ما يلزم لنهوه العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.13
5.14	Supply and install oriental toilets of excellent type complete with siphon and centrifuge box a capacity of at least 10 liters, with stainless steel handle according to the approved sample and according to the technical rules and instructions of the supervising engineer.	1	No		توريد وتركيب مرحاض إفرنجي من النوع الممتاز كاملة مجاميعه مع السيفون وصندوق مع عمل مقايض من الستالستين وصندوق الطرد بسعة 10 لتر على الأقل وذلك حسب العينة المعتمدة وطبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.14
5.15	Supply and installation of a water tank capacity of 2 cubic meters of P.V.C material including electric buoy and all necessary for the completion of work in accordance with the technical regulations and instructions of the supervising engineer.	1	No		توريد وتركيب خزان مياه سعة 2 متر مكعب من مادة P.V.C شاملاً العوامة الكهربائية وكل ما يلزم لنهوه العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.15
5.16	Supply and installation of Italian-made water pump, excellent type according to the approved sample and the power of 1/2 hp, and the price includes the installation of Automatic and installed in accordance with technical regulations and instructions of the supervising engineer.	1	No		توريد وتركيب مضخة مياه إيطالية الصنع، نوع ممتاز طبقاً للعينة المعتمدة وبقدرة 1/2 حصان، مع التوماتيك كهربائي يتكرب طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.16
5.17	Supply and installation of Italian-made water pump, excellent type according to the approved sample and the power of 1 hp, accordance with technical regulations and instructions of the supervising engineer.	1	No		توريد وتركيب مضخة مياه إيطالية الصنع، نوع ممتاز طبقاً للعينة المعتمدة وبقدرة 1 حصان شاملاً العوامة الكهربائية، تركيب طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.17
5.18	Supply and installation of water locking valves for P.P.R pipes with diameters 1/2, 3/4, 1 inch, according to the approved sample, technical procedures and the instructions of the engineer.	6	No		توريد وتركيب محابس لقفل المياه للمواسير P.P.R بأقطار 1/2، 3/4، 1 بوصة، طبقاً للعينة المعتمدة والأصول الفنية وتعليمات المهندس المشرف.	5.18
5.19	Supply and work of a complete inspection room, measuring 60 x 60 cm, and the evaluation of a depth of 1 meter of cast iron weighing not less than 70 kg, according to the technical guidelines and instructions of the supervising engineer.	4	No		توريد وعمل غرفة تفتيش كاملة مجاميعه، بمقاس 60x60سم، وبعمق 1متر شاملاً غطاء من الزهر لا يقل وزنه عن 70 كجم، وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.	5.19
6	Electrical works					6
6.1	Supply and laying copper electrical wires section 4mm2 insulated PVC PV 750 volts according to international specifications with the removal of old and assembled on site, accordance with technical regulations and instructions of the supervising engineer.	300	LS		توريد ومد أسلاك كهربائية نحاسية مقطعة 4 مم2 شعيرة مرنة معزولة بمادة بي.بي.سي 750 فولت حسب المواصفات العالمية والمد بواسطة مواسير بي.بي.سي مدفونة داخل الحوائط وذلك طبقاً للأصول الفنية وتعليمات المهندس المشرف.	6.1
6.2	Supply and installation of LED lighting fixture (60 * 60 cm) of original European quality, according to the approved sample, and installed on the suspended ceiling according to the technical principles and instructions of the supervising engineer.	14	No		توريد وتركيب قاعة إنارة (60*60 سم) من نوعية أوروبية أصلية وذلك حسب العينة المعتمدة وتركيب على السقف المعلق طبقاً للأصول الفنية وتعليمات المهندس المشرف.	6.2
6.3	Supply and installation of external wall lighting lantern first class of certified sample with LED 40 WATT and the price including everything necessary to complete the work in accordance with technical regulations and instructions of the supervising engineer.	5	No		توريد وتركيب فانوس أضواء خارجي درجة أولى من عينة معتمدة ليد 40 وات و السعر شامل التوصيلات وكل ما يلزم لنهوه العمل طبقاً للأصول الفنية وتعليمات المهندس المشرف.	6.3
6.4	Supply and installation of original electrical Double outlet first class 16 amp including land Price including installation of a power box P.V.C first class and everything necessary.	13	No		توريد وتركيب مخرج كهربائي زوجي أصلي درجة أولى 16 أمبير شاملاً الأراضي السعر شامل تركيب عليه كهرباء P.V.C درجة أولى والتوصيلات وكل ما يلزم لنهوه العمل.	6.4
6.5	Supply and installation of a lighting circuit with a single switch including the extension of individual copper wires flexible insulated PVC PVC inside strong plastic pipes for two outlets.	7	No		توريد وتركيب دائرة إنارة مع مفتاح فوري شاملاً مد الأسلاك الفردية نحاسية مرنة معزولة بال بي.بي.سي داخل مواسير بلاستيكية قوية وذلك لمخرجين.	6.5

6.6	Supply and installation of main distribution wall electricity distribution board with differential switch four poles 100 amp and price including spacers to feed lighting, feces, air conditioners and water pumps.	1	No		توريد وتركيب لوحة توزيع كهرباء رئيسية حافظة للتغذية مع مفتاح رئيسي تفاضلي أربعة أقطاب 100 أمبير والسعر شامل الفواصل لتغذية الإضاءة والبراز والمكيفات ومضخات مياه .	6.6
6.7	Supply and installation of air conditioners of 12000 BTU power inverter, including the switch, connection wires, and all necessary works, according to the approved sample and the instructions of the supervising engineer.	5	No		توريد وتركيب مكيفات هواء قوة 12000 وحدة حرارية قطعتين انفيرتر شاملا المفاتيح وأسلاك التوصيل وكل ما يلزم لنهو العمل وذلك بحسب العينة المعتمدة طبقاً للأصول الفنية و تعليمات المهندس المشرف .	6.7
6.8	Supply and installation of guiding signs painted by golden color according to the approved sample.for the Entrances and halls , according to the supervising engineer's instructions.	8	No		توريد وتركيب لوحات الإرشادية المطلوبة باللون الذهبي حسب العينة المعتمدة لزوم المداخل والقاعات حسب العينة المعتمدة وتعليمات المهندس المشرف .	6.8
6.9	Supply and install electrical copper cable 4*16 mm , inside buried pvc pipes with two layers of fine sand under and above the pipes with a thickness of 7 cm for each layer and then implementation ordinary concrete, according to the supervising engineer's instructions.	25	Lin.m		توريد وتركيب كبل كهربائي نحاسي مفا 4 * 16 مم داخل مواسير بي في سي مدفون بطبقتين من الرمل الناعم أسفل و فوق الأثابيب بمسافة 7 سم لكل طبقة ثم تنفيذ الخرسانة العادية حسب الاصول الفنية وتعليمات المهندس المشرف.	6.9
6.10	Supply and installation of fire-extinguisher of 6 Kg weights, the work includes installation on wall.	3	EA		توريد وتركيب أسطوانات لإطفاء الحريق نوع بودر وزن 6 كيلو والعمل يشمل التثبيت .	6.10
Total COST in USD						
1	ALL THE CONSTRUCTION MATERIALS SHOULD BE BRAND NEW AND TESTED ACCORDING TO CONSTRUCTION WORKS SPECIFICATIONS BY TSE AND INSTRUCTION OF SITE ENGINEER.	جميع مواد الانشاء والصيانة يجب ان تكون جديدة ومعتمدة من المهندس المشرف				
2	IN CASE OF ANY DIFFERENCE BETWEEN BoQ AND DESIGNS, THE INSTRUCTION OF SUPERVISOR ENGINEER WILL PREVAIL.	في حالة وجود أي اختلاف بين جداول الكميات والتصاميم ، سيتم تطبيق تعليمات المهندس المشرف.				



International Organization For Migration

General site

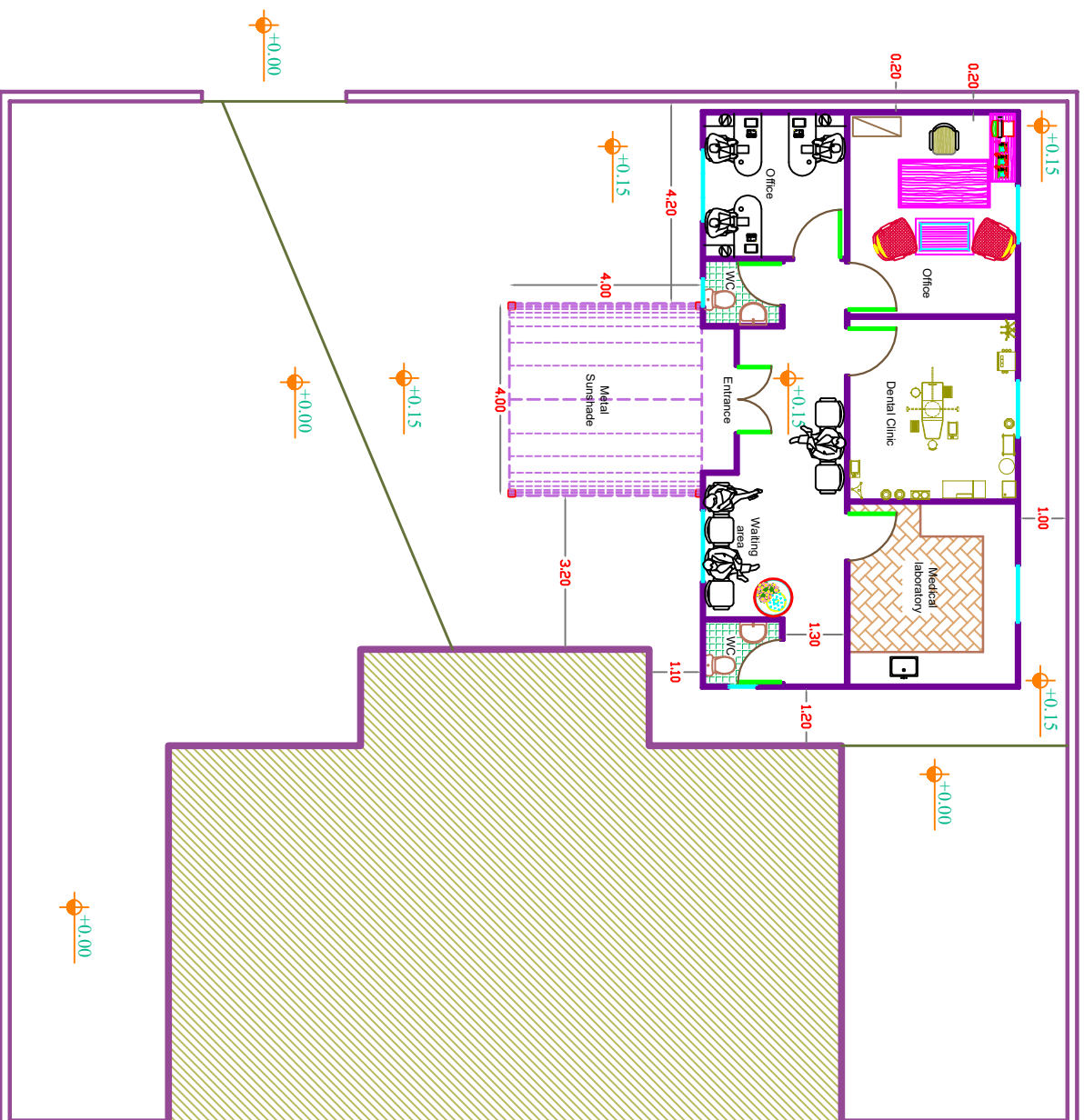
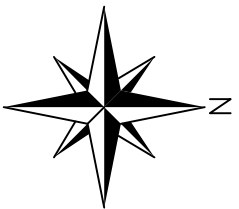
ROOF AREA : 80 m²

Supply and installation prefab to
Alhasriya PHC

Date: 05/02/2023

PLAN NUMBER : (1)





Interational Organization For Migration

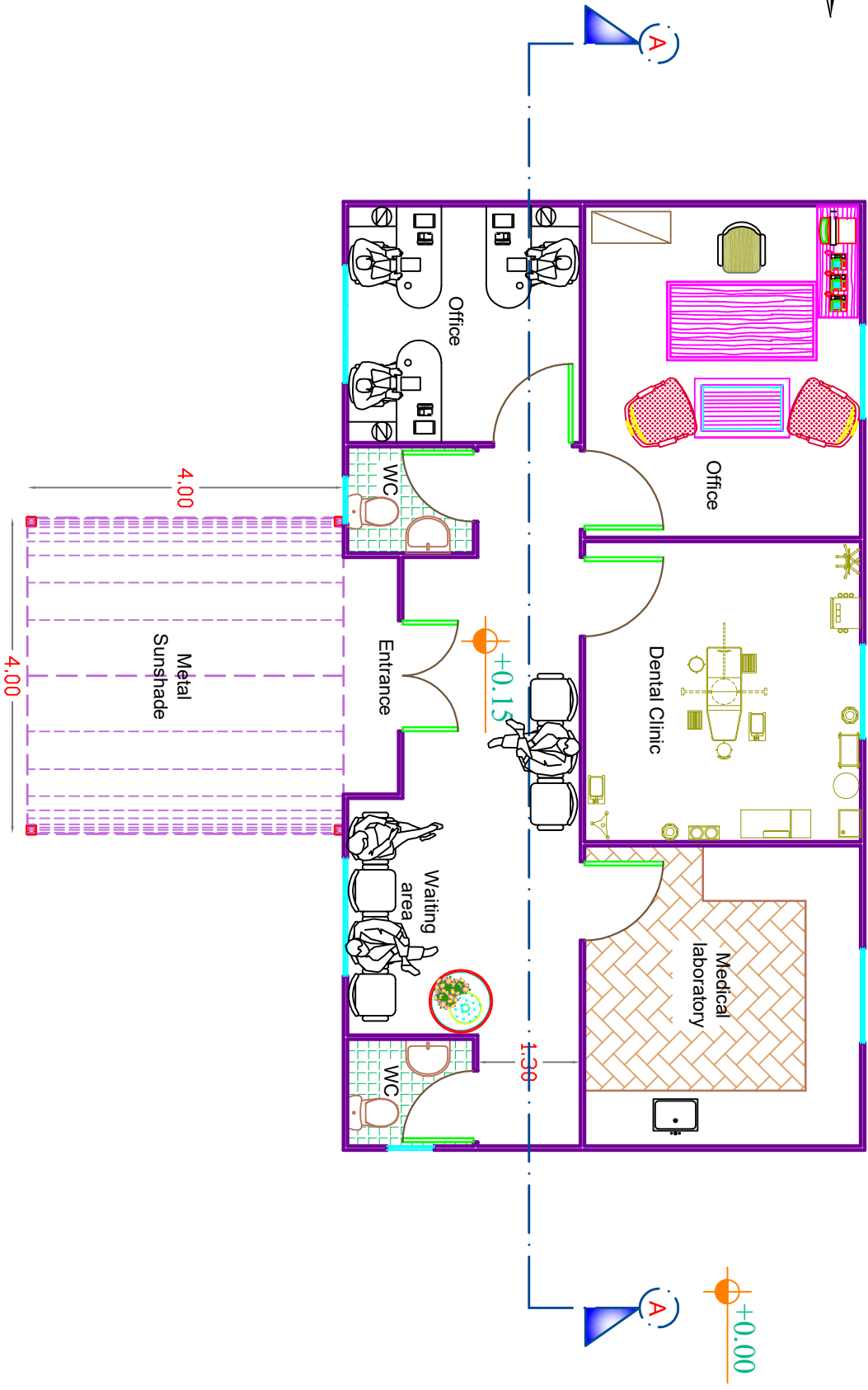
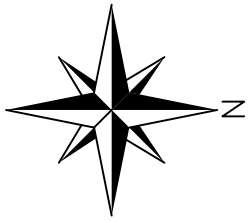
Supply and installation prefab to
Alhasriya PHC

General site

Date: 05/02/2023

PLAN NUMBER : (2)

ROOF AREA : 80 m²



International Organization For Migration

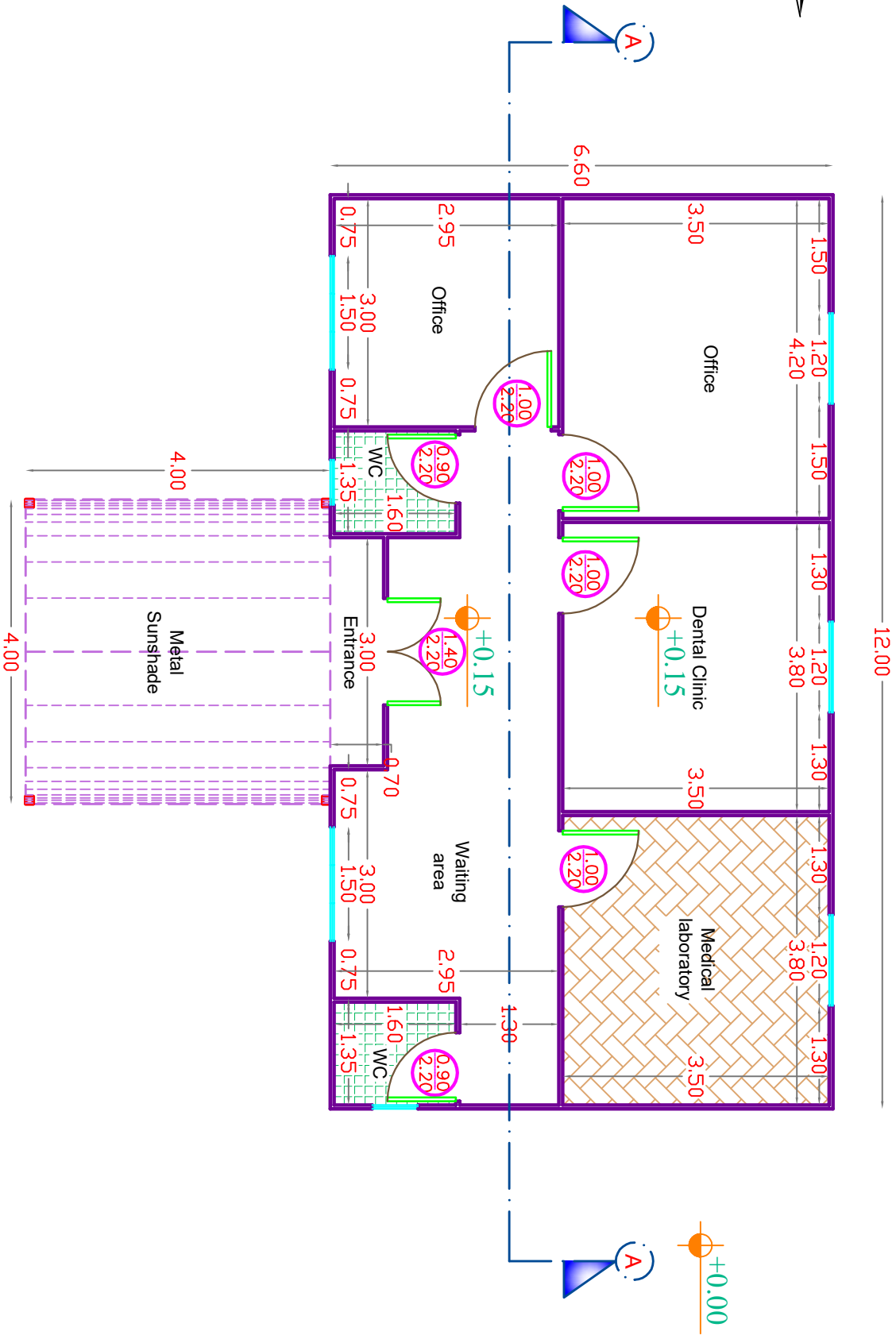
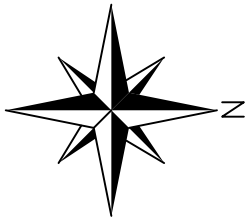
Ground Plan Floor

ROOF AREA : 80 m²

Supply and installation prefab to
Alhasriya PHC

Date: 05/02/2023

PLAN NUMBER : (3)



International Organization For Migration

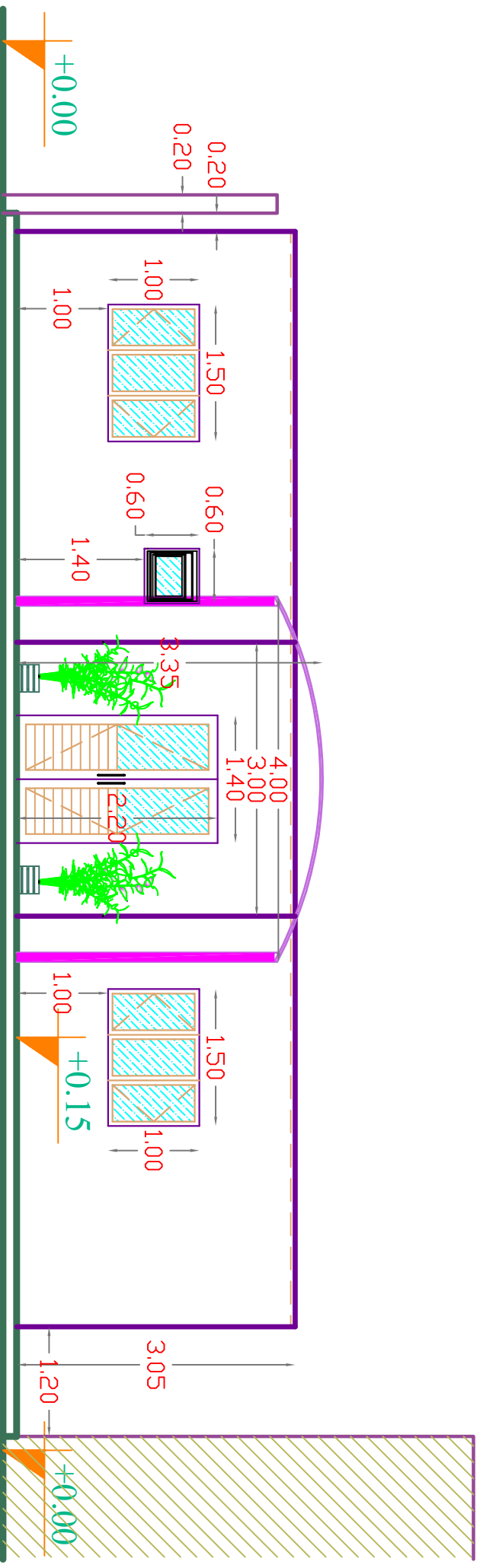
Ground Plan Floor

ROOF AREA : 80 m²

Supply and installation prefab to
Alnasriya PHC

Date: 05/02/2023

PLAN NUMBER : (4)



International Organization For Migration

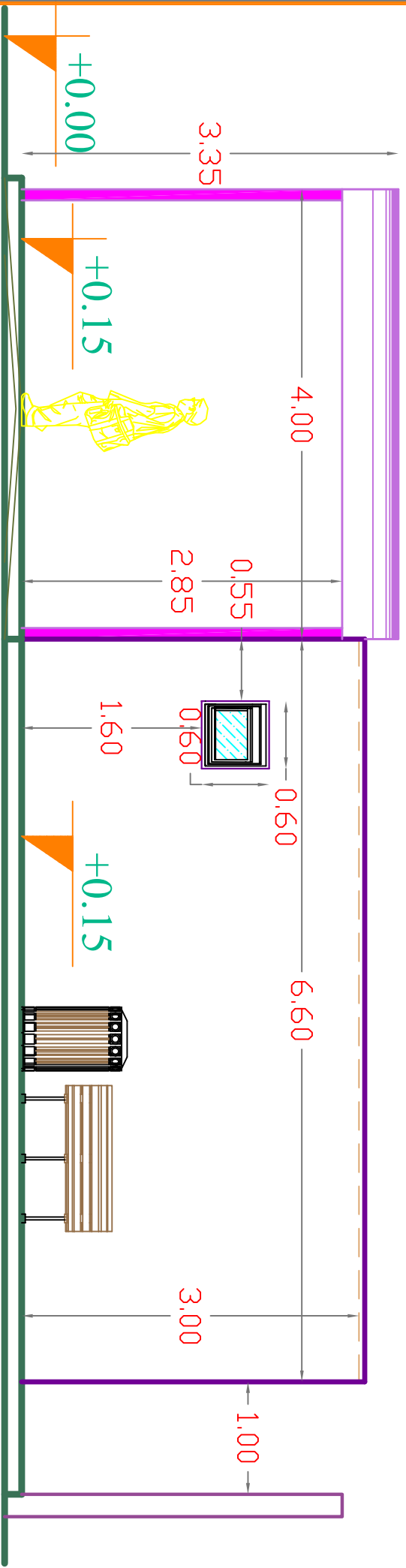
The Front View

ROOF AREA : 80 m²

Supply and installation prefab to
Alnasriya PHC

Date: 05/02/2023

PLAN NUMBER : (5)



International Organization For Migration

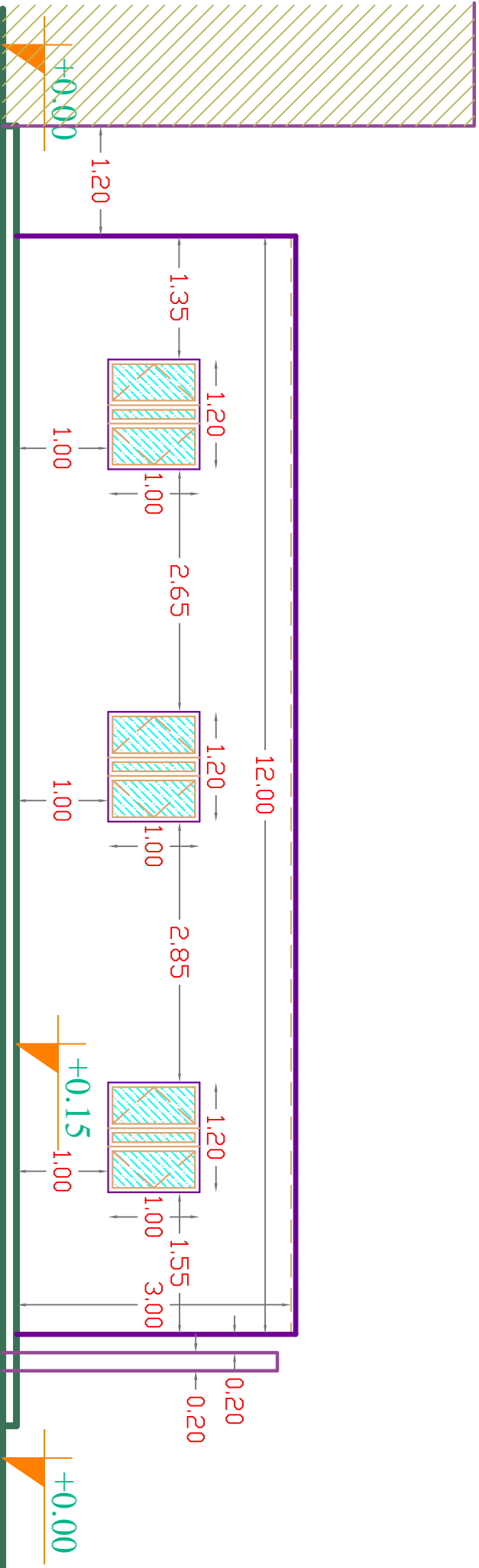
The Right View

ROOF AREA : 80 m²

Supply and installation prefab to
Alnasriya PHC

Date: 05/02/2023

PLAN NUMBER : (6)



Interational Organization For Migration

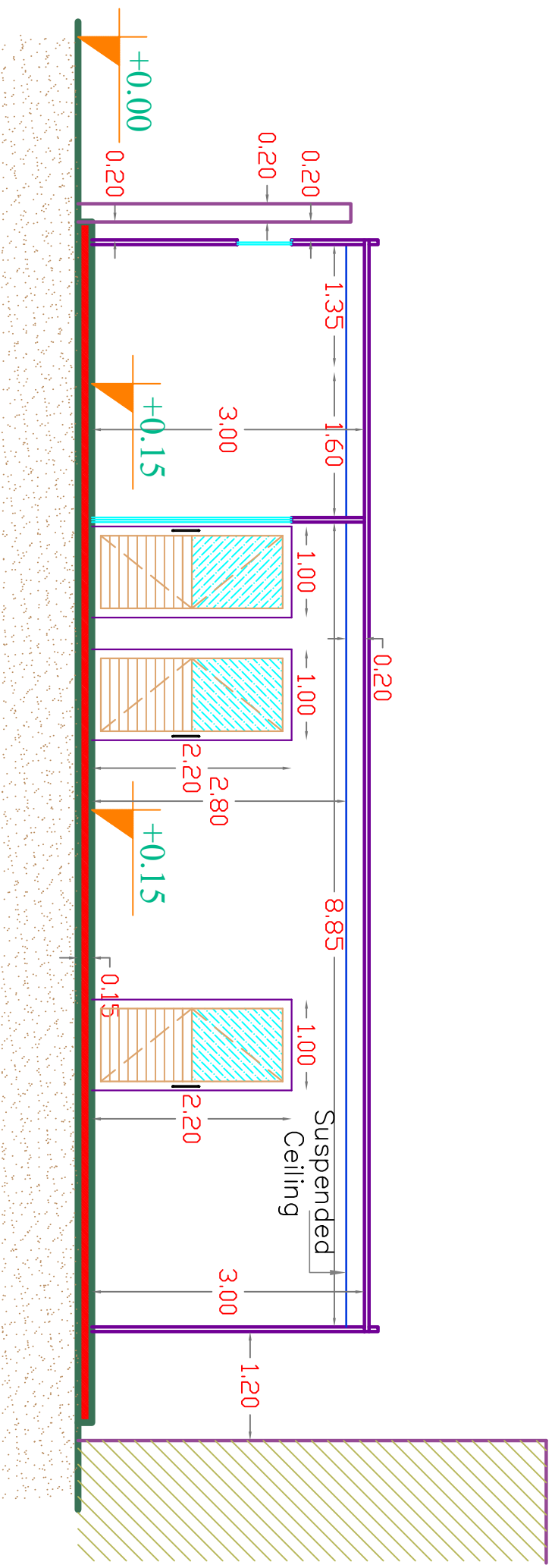
The Back View

ROOF AREA : 80 m²

Supply and installation prefab to
Alnasriya PHC

Date: 05/02/2023

PLAN NUMBER : (7)



International Organization For Migration

Supply and installation prefab to
Alnasriya PHC

Section (A - A)

Date: 05/02/2023

PLAN NUMBER : (8)

ROOF AREA : 80 m²



VENDOR INFORMATION SHEET

Vendor No. _____
Internal to IOM

Registered Vendor Name*: _____

Other Names/Acronyms _____

Address* _____

House No _____

Street Name _____

ZIP/Postal Code* _____

City* _____

Region* _____

Country* _____

Contact Information

Company Tel/Mobile: _____ Contact Person: _____

Company Email: _____ Contact Person Position: _____

Company Website: _____

- Industry Category*: 0100 - Commercial Vendors, 0200 - National CSOs, 0300 - National Government Entities, 0400 - International CSOs, 0500 - International Organizations - Non-UN, 0600 - UN entities, 0005 - Individual Consultant/Non-Staff

- Business Type*: Direct Producer/Manufacturing, Reseller/Distributor/Service Provider

Provide Services/Goods Internationally* Yes No

Disability-inclusive* Yes Not applicable

Women-owned/controlled* At least 51% women-owned/controlled, Less than 51% women-owned/controlled, Not applicable

Notes: All fields marked with * are mandatory. The form may be returned if mandatory fields are missing/incorrect or in the wrong format (esp. Zipcode). Vendor Name - should match IDs or registration documents. If there is insufficient space, please use the Other information section

Product Categories (check all applicable)*

- Agriculture, Livestock and Fisheries, Chemicals, Clothing and Luggage, Construction, Consultancy and Contracted Services, Finance and Administration, Food and Beverage, Fuels and Derivatives, Furniture, Hospitality, Events, Insurances, IT and Communications, Land and Buildings, Learning, Training and Recreation, Legal and Investigation, Logistics and Warehousing, Media and Printing, Medical, Drugs and Pharma, NFIs - Household and Camps, Office Equipment and Supply, Personal Care, Power Supply and Electric, Quality Control and Environment, Security, Social and Humanitarian Services, Tickets, Tools and Machinery, Vehicles and Accessories

UNGM No. _____ https://www.ungm.org/UNUser/Home

UN Partner Portal Reference _____ https://www.unpartnerportal.org

Registration Date _____ Main Country of Operations (dd-mmm-yyyy)

Licensing Auth./Type _____ License No.: _____ Reg. Date: dd-mmm-yyyy Expiry Date: dd-mmm-yyyy

Partner Entities (indicate if there are other relevant business partner accounts already registered in IOM. Format: Account Number-Name)

Same entity registered in another office _____

Parent company _____

Subsidiaries/Branches _____

Other Information: _____



VENDOR INFORMATION SHEET

Section II: Payment and Banking Information

Payment Details

Payment Method* Bank Transfer Check** Cash** Others** _____
Justification for Non-Bank Payment Method** _____

Notes
Payment currency of the vendor MUST be clearly marked in order to avoid additional bank charges and/or delay in payments.
Non-bank payment methods require justification.

Bank Details (mandatory if Payment Method is via Bank Transfer):

Bank Name _____
Bldg and Street _____
City _____
Postal Code _____
Country _____
Bank Account Name _____
Bank Keys _____
Account Currency _____
Bank Account No. _____
*Depending on the country _____
Swift Code/BIC (accounts outside U.S.A.) _____
IBAN Number (mandatory for banks in Europe) _____
Clearing No. (CHF accounts in Switzerland) _____
ABA No. for ACH (USD accounts in U.S.A.) _____
Bank Branch Code _____

Notes
If there are multiple bank accounts, please add an extra sheet, and mark the default bank account.

If awarded, please submit ID/Registration, signed IOM Supplier Code of Conduct and Proof of Banking Details to IOM

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

Printed Name

Position/Title

Signature

Date



Code of Conduct for Suppliers

Field Procurement Unit
Manila Administrative Centre, Manila Philippines

IOM is strongly committed in observing the highest ethical standards in all its procurement activities. As such, this Code of Conduct for Suppliers has been prepared to provide clear summary of IOM's expectation from the suppliers in all procurement dealings, ensuring that internationally recognized procurement ethics are followed. Transparency and accountability should be strictly adhered to in all procurement activities.

IOM procurement ethics focuses on **zero tolerance on corruption, avoiding any form conflict of interest and honest representation of supplier's capabilities.**

Suppliers are strongly urged to familiarize themselves with this Code of Conduct to ensure successful working relations with IOM.

Policy on Corruption and Position on Conflict of Interest

IOM expects all contracted suppliers and companies seeking to sell goods or services to conduct their business in accordance with the highest ethical standards. Suppliers or potential suppliers must strictly comply with all rules and regulations on bribery, corruption and avoid unacceptable business practices. Hence suppliers are expected to observe the following:

- Shall not, directly or indirectly, offer to any IOM Staff money, goods or a service as a consideration or in expectation of a favorable decision, information, opinion, recommendation, vote or any other form of favoritism which qualifies as a corruption;
- Shall not directly or indirectly, offer, give or agree or promise to give to any IOM staff any gratuity for the benefit of/or at the direction or request of any Staff of IOM;
- To immediately inform the IOM Head of Office in the event that any Staff of IOM solicits or obtained or has made an attempt to obtain gratification for himself/herself or for any other persons.
- To immediately declare if any of the Company's staff and/or officers had or have any relative employed with IOM. Failure to make such declaration shall be construed as a conflict of interest and might result in the exclusion of the supplier from present and future procurement activities and/or other legal action as deemed fit by the Organization.

Representation from Suppliers

IOM expects all its suppliers to honestly declare and warrant that:

- It will comply with all rules, regulations and statutory requirements relating to the provision of the products/ services to IOM;
- It will not act in concert with other suppliers or agents when participating in a bid;



IOM • OIM

Code of Conduct for Suppliers

Field Procurement Unit

Manila Administrative Centre, Manila Philippines

- It is a duly authorized/certified provider of the supplied products/services and shall not, expressly or impliedly hold itself out to be an agent/representative of a third party provider of the same products/services;
- It will only supply products that are certified to be of merchantable and satisfactory quality;
- The supplier possesses the necessary capabilities, equipment and suitable place of business to perform its obligations;
- It shall not contract out or subcontract or outsource any portion of the products/services unless prior written consent from IOM has been obtained; and
- It shall maintain the highest standards of integrity and quality of work at all times.

Applicability of the Code of Conduct

This Code of Conduct shall apply to all Suppliers, sub-contractors and to other entities acting on behalf of them (with approval of IOM).

Monitoring compliance to the Code of Conduct

To facilitate the monitoring of suppliers' compliance with this Code of Conduct, IOM expects suppliers to:

- Develop and maintain all necessary documentation to support compliance with the described standards; such documentation must be accurate and complete;
- Provide IOM's representatives with access to relevant records, upon IOM's request;
- Allow IOM's representatives to conduct interviews with the supplier's employees and with management separately;
- Allow IOM's representatives to conduct announced and unannounced site visits of supplier locations; and
- Respond promptly to reasonable inquiries from IOM's representatives in relation to the implementation of the Code of Conduct.

Secure Communication Channels

IOM has established a secure communication channel to enable the suppliers to raise their concerns confidentially and responsibly. If the supplier has questions about the Code of Conduct or wishes to report a questionable behavior or possible violation of the Code of Conduct, the Supplier is encouraged and should contact IOM Field Procurement Unit at email address fpu@iom.int or at:

IOM Manila Administrative Centre
Field Procurement Unit
28th Floor Citibank Tower
8741 Paseo de Roxas, Makati City 1226, Philippines



Code of Conduct for Suppliers

Field Procurement Unit
Manila Administrative Centre, Manila Philippines

IOM will not tolerate any retribution or retaliation by anyone against a concerned Supplier who has, in good faith, sought out advice or has reported questionable behavior and/or a possible violation. IOM will take disciplinary action up to and including termination of contract for anyone who threatens or engages in retaliation, retribution or harassment of the concerned individual. Identities and contents of all information or complaints will be treated strictly confidential.

SANCTIONS

Breach of the Code of Conduct may result in actions being invoked against that supplier, in addition to any contractual or legal remedies. The actions applied will depend on the nature and seriousness of the breach and on the degree of commitment shown by the supplier in breach to its obligations under the Code of Conduct. The range of actions available to be imposed on the supplier includes but is not restricted to the following:

- Formal warnings – that the continued non-compliance will lead to more severe actions;
- Disclosure of nature of breach to all IOM subsidiaries and associate companies;
- Immediate termination of contract, without recourse;

Acknowledgment and Acceptance, to be submitted together with VIS(Vendor Information Sheet)

This is to certify that I have fully read the Supplier's Code of Conduct attached. Having fully read and understood the completed requirement of this Supplier's Code of Conduct, I hereby commit myself and my company to serve this Code of Conduct and to fully comply with all of its principles. I also certify that I am authorized by my company to sign and accept this document in its behalf.

Supplier: _____
Address: _____
Representative: _____
Signature: _____
Date: _____



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Headquarters

17 route des Morillon. C.P. 71, CH-1211 Geneva 19, Switzerland
Tel.+ (41.22) 717-9111 Fax +(41.22) 798-6150

PO No. **Rev. No.**
Reference SAP PO No

Manila Administrative Support Office

25/F Citibank Tower, 8741 Paseo de Roxas, Makati, Philippines
Tel. + (632) 848-1260 Fax +(632) 848-1257

PO Date
Revision Date

PURCHASE ORDER

Vendor's Details

Ship/Deliver Purchased Goods/Services To:

Delivery Schedule

Send Invoice To:

Terms of Payment

No	Description	Project Budget Line/WBS	Qty	Unit	Unit Price	Total

Sub-Total	
Taxes (if any)	
Shipping	
Insurance	
Discount (if any)	
TOTAL	-

Vendor's Acceptance

This is to certify that I fully read the terms and conditions of this Purchase Order stipulated at the back of this document. Having fully read and understood the complete requirements of this Purchase Order, I hereby commit myself and my company to serve its requirements and fully comply with its terms and conditions.

I also further certify that I am authorized by my company to accept this Purchase Order in its behalf.

Sign Over Printed Name & Date

Prepared by: _____

Date _____

Approved by: _____

Date _____

1. Agreement

This Purchase Order (PO) becomes the exclusive agreement between IOM and Supplier for the goods, subject to the Standard Terms and Conditions contained herein. Any of the following shall constitute Supplier's unqualified acceptance of this PO: (a) acknowledgement of this PO; (b) furnishing of any goods under this PO; or (c) acceptance of any payment. Additional or different terms and conditions proposed by Supplier shall be void and of no effect unless accepted in writing by IOM. Until so accepted, IOM reserves the right to return goods, at Supplier's expense. In the event of a conflict between the Supplier's terms of acceptance and the PO Terms and Conditions, the PO Terms and Conditions shall govern unless IOM agrees in writing to the Supplier's proposed terms. In the event of a conflict between the terms of Annex(es) to the PO and the PO Terms and Conditions, the PO Terms and Conditions shall prevail.

2. PO Identification

The PO number must appear on all invoices, bills of lading, packing slips, cartons, and correspondence.

3. Delivery

Delivery must be completed within the delivery schedule stated on this PO. Otherwise, IOM reserves the right to (a) cancel this PO without liability and to charge Supplier with any loss incurred as a result of Supplier's failure to make the delivery within the delivery schedule specified; or (b) charge a penalty of [0.1%] of the total price for every day of breach of the delivery schedule by the Supplier.

4. Payment

Supplier shall invoice IOM upon delivery of the goods and payment shall be made within the stated period after receipt of the invoice. Payment shall be made to the Supplier as stated in the "Terms of Payment" of the Purchase Order.

5. Adjustments

IOM reserves the right to change at any time the quantity, packaging, unit size, place and/or time of delivery. Supplier agrees to proceed with this PO in accordance with any such change(s) and to submit a claim request for an equitable adjustment in the PO price or delivery term caused by such change(s). IOM may deem any claim by Supplier for equitable adjustments under this clause waived unless asserted in writing within 10 days from receipt by Supplier of IOM's change(s). No change in, modification of, or revision to this PO shall be valid unless in writing and signed by an authorized representative of IOM.

6. Packaging

Supplier must provide proper and adequate packaging in accordance with best commercial practice, to ensure that the material being shipped to IOM will be free of damage. Packaging must be adequate to allow for rough handling during transit, exposure to extreme temperatures, salt and precipitation during transit and open storage, with consideration for the type of Goods and transportation mode. IOM reserves the right to reject any shipment that is deemed not to have been packaged adequately.

7. Inspection and Acceptance

a) IOM or its representative shall have the right to inspect and/or test the goods at no extra cost to IOM at the premises of the Supplier, at the point of delivery or at the final destination. The Supplier shall facilitate such inspections and provide required assistance.

b) IOM shall have 30 calendar days after proper receipt of the goods purchased to inspect them and either accept or reject them as non-conforming with this PO. Based on an inspection of a valid sample, IOM may reject the entire delivery. IOM may also charge the cost of inspecting rejected goods to Supplier. All rejected goods will be returned to Supplier, transportation charges collect, or held by IOM for disposition at Supplier's risk and expense. Supplier agrees that IOM's payment under this PO shall not be deemed acceptance of any goods delivered hereunder. IOM's right to reject the Goods shall not be limited or waived by the Goods having been previously inspected or tested by IOM prior to delivery.

c) The Supplier agrees that any acceptance by IOM does not release the Supplier from any warranty or other obligations under this Contract

d) Title to the goods shall pass when they are delivered and accepted by IOM. Risk of loss, injury, or destruction of the goods shall be borne by Supplier until title passes to IOM.

8. Warranties

8.1 Supplier represents and warrants that:

(a) The goods are conforming to the specifications, drawings, samples, or other descriptions furnished by IOM and are free from defect in material and workmanship. This warranty shall remain valid for twelve (12) months after the Goods have been delivered to and accepted at the final destination. IOM's continued use of such goods after notifying Supplier of their defect or failure to conform will not be considered a waiver of Supplier's warranty.

(b) It has full title to the goods and is a company financially sound and duly licensed, with adequate human resources, equipment, competence, expertise and skills necessary to carry out fully and satisfactorily, within the stipulated completion period, the delivery of the goods in accordance with this PO;

(c) It shall comply with all applicable laws, ordinances, rules and regulations when performing its obligations under this PO;

(d) In all circumstances it shall act in the best interests of IOM;

(e) No official of IOM or any third party has received or will be offered by the Supplier any direct or indirect benefit arising from the PO or award thereof;

(f) It has not misrepresented or concealed any material facts in the procuring of this PO;

(g) The Supplier, its staff or shareholders have not previously been declared by IOM ineligible to be awarded contracts by the IOM;

(h) It will abide by the highest ethical standards in the performance of this Contract, which includes not engaging in any discriminatory or exploitative practice or practice inconsistent with the rights set forth in the Convention on the Rights of the Child;

(i) The prices established hereunder shall not exceed those offered for similar goods to Supplier's other customers;

(j) The remuneration of the Supplier under this PO shall constitute the sole remuneration in connection with this PO. The Supplier shall not accept for its own benefit any trade commission, discount or similar payment in connection with activities pursuant to this PO or the discharge of its obligations thereunder. The Supplier shall ensure that any subcontractors, as well as the personnel and agents of either of them, similarly, shall not receive any such additional remuneration.

8.2 The Supplier further warrants that:

(a) It shall take all appropriate measures to prevent actual, attempted or threatened sexual exploitation or abuse (SEA) by its employees or any other persons engaged and controlled by it to perform any activities under this Agreement. In addition, it shall take all appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, or services at their disposal under this Agreement, for sexual favours or activities.

(b) It shall strongly discourage sexual relationships between its employees and IOM beneficiaries, and between any other person engaged and controlled by it to perform activities under this Agreement and IOM beneficiaries.

(c) It shall take all appropriate measures to ensure that its employees or any other persons engaged and controlled by it to perform any activities under this Agreement do not engage in sexual activity with children (persons under the age of 18) regardless of the age of majority or age of consent locally. Mistaken belief regarding the age of a child is not a defence. This prohibition shall not apply where the employee or other person engaged and controlled by it to perform activities under this Agreement is legally married to someone under the age of 18 but over the age of majority or consent in their country of citizenship.

(d) It shall report all and any complaints or concerns regarding possible SEA by its employees, any other persons engaged and controlled by it to perform any activities under this Agreement, or IOM personnel; and it shall take all appropriate measures to ensure that its employees or any other persons engaged and controlled by it to perform any activities under this Agreement shall report to IOM and/or the Supplier any complaints or concerns regarding possible SEA by its employees, any other persons engaged and controlled by it to perform any activities under this Agreement, or IOM personnel

(e) It shall take all necessary measures to investigate allegations or suspicions of SEA and take appropriate corrective action, including disciplinary action, against its employee or any other person engaged and controlled by it to perform any activities under this Agreement who is found to have committed SEA.

(f) Its failure to take preventive measures against SEA, to duly report any complaints or concerns about SEA to IOM, to investigate allegations thereof, or to take corrective action when SEA has occurred, shall constitute grounds for termination of this Agreement.

(g) In the event of subcontracting approved by IOM in accordance with this Agreement, it shall receive a written confirmation from subcontractors that they accept the standards above and shall include them in all subcontracts.

9. Indemnification

The Supplier shall at all times defend, indemnify, and hold harmless IOM, its officers, employees, and agents from and against all losses, costs, damages and expenses (including legal fees and costs), claims, suits, proceedings, demands and liabilities of any kind or nature to the extent arising out of or resulting from acts or omissions of the Supplier or its employees, officers, agents or subcontractors, in the performance of this Contract. IOM shall promptly notify the Supplier of any written claim, loss, or demand for which the Supplier is responsible under this clause. This indemnity shall survive the expiration or termination of this Contract.

10. Termination and Reprourement

(a) IOM may terminate this PO at any time with one week written notice to Supplier. Any monies paid in advance by IOM shall be refunded no later than the date of termination.

(b) If IOM terminates this PO in whole or in part for default on the part of the Supplier, it may acquire elsewhere goods similar to those terminated and Supplier shall be liable for any excess costs to IOM for those goods. Supplier shall not be liable for any excess costs if the failure to perform under this PO arises from causes beyond its control and without fault or negligence of the Supplier.

11. Independent Contractor

The Supplier shall supply goods pursuant to this PO as an independent contractor and not as an employee, partner, or agent of IOM.

12. Audit

The Supplier agrees to maintain records, in accordance with sound and generally accepted accounting procedures, of all direct and indirect costs of whatever nature involving transactions related to the provision of services under this Agreement. The Supplier shall make all such records available to IOM or the IOM's designated representative at all reasonable times until the expiration of seven (7) years after the date of final payment, for inspection, audit, or reproduction for the purpose of verifying services or quantities delivered, or the right of Supplier to any price adjustment or extra charge claimed under this PO. On request, employees of the Supplier shall be available for interview.

13. Settlement of Dispute

Any dispute, controversy or claim arising out of or relating to this PO, or the breach, termination or invalidity thereof shall be settled by negotiation between the Parties. In the event that such negotiation is unsuccessful, either Party may submit the dispute to arbitration. The arbitration will be carried out in accordance with the UNCITRAL Arbitration Rules as at present in force. The arbitral award will be final and binding.

14. Confidentiality

All information which comes into the Supplier's possession or knowledge in connection with this PO is to be treated as strictly confidential. The Supplier should not communicate such information to any third party without the prior written approval of IOM. The Supplier shall comply with IOM Data Protection Principles in the event that it collects, receives, uses, transfers or stores any personal data in the performance of this PO. These obligations shall survive the expiration or termination of this PO.

15. Use of IOM Name

The use of the official logo and name of IOM may only be used by Supplier in connection with this PO and with the prior written approval of IOM.

16. Status of IOM

Nothing in this Agreement affects the privileges and immunities enjoyed by IOM as an intergovernmental organization.

17. Assignment and Subcontracting

The Supplier shall not assign or subcontract the Contract or any work under this Contract in part or all, unless agreed upon in writing in advance by the Organization. Any subcontract entered into by the Supplier without approval in writing by the IOM may be cause for termination of the PO.

18. Waiver

Failure by either Party to insist in any one or more instances on a strict performance of any of the provisions of this PO shall not constitute a waiver or relinquishment of the right to enforce the provisions of this PO in future instances, but this right shall continue and remain in full force and effect.

19. Severability

If any part of this PO is found to be invalid or unenforceable, that part will be severed from this PO and the remainder of the PO shall remain in full force.

Supplier's signature and stamp accepting these terms and conditions:

Date: