

## CALL FOR EXPRESSION OF INTEREST – UNHCR LIBYA

**Note:** The purpose of the Call for Expression of Interest (**CfEol**) is to solicit interest from existing or prospective partners that wish to collaborate with UNHCR to achieve common outcomes.

This CfEol provides context for the partnership and selection criteria. It is aligned with the Selection Criteria below, the way in which the Concept Note is structured and subsequently how the technical evaluation is conducted.

Please note that the following template mirrors the structure of the information required on the [United Nations Partner Portal \(UNPP\)](#) for the CfEol. Any supplementary information should be attached as an additional document.

### CALL FOR EXPRESSION OF INTEREST (CfEol)

Project Details	
CfEol ID	CfEol/HCR/LBY/2025/001
CfEol Title	Selection of Partners for implementation of UNHCR Libya's 2026-2030 Multi-Year Strategy
Description of the operational environment for the partnership, including an overview of the target populations, country context and protection and solutions situation.	<p>Libya is not a signatory to the 1951 Convention on the Status of Refugees, and refugee related matters fall under the national legal framework regulating illegal migration. UNHCR activities in Libya are falling under the UNSDCF framework and are implemented with knowledge of the State of Libya. IR:</p> <ul style="list-style-type: none"> <li>• Provides life-saving assistance to refugees and asylum-seekers in detention centers, disembarkation points &amp; urban settings.</li> <li>• Pursues durable solutions outside Libya for most vulnerable &amp; at-risk asylum-seekers and refugees.</li> <li>• Provides support to host communities.</li> </ul>
Target population	<ul style="list-style-type: none"> <li>• Refugees and asylum-seekers in Libya</li> <li>• Host communities</li> </ul>
Implementation modality	In close coordination with UNHCR, other funded partners, and the authorities, projects are implemented in line with Standard Operating Procedures (SOPs), which are regularly updated to reflect context changes. Funded partners submit frequent reports to UNHCR, and projects are systematically monitored. Partners must also ensure the visibility of UNHCR and donors, with specifics to be agreed upon depending on the activity type.
Application process	<p>Find in the <b>Appendix 1</b> (at the end of this CfEol document) for the <b>list of Outputs</b> and their main activities, which organizations can apply as part of this Call.</p> <ul style="list-style-type: none"> <li>• Organizations can apply for one or more Outputs.</li> <li>• If any organization wishes to apply for multiple Outputs, some activities can be combined in the Concept Note; however, the budget estimation must be broken down per Output.</li> </ul>

	<ul style="list-style-type: none"> <li>Organizations can apply for one or more project locations.</li> <li>Organizations can apply to one or more target populations.</li> </ul> <p>For further details, see step 4 in the 'Application process' section.</p>
UNHCR in Libya	To know more about UNHCR's operation in Libya, visit <a href="https://www.unhcr.org/countries/libya">https://www.unhcr.org/countries/libya</a> .

CfEol timeline				
Request for clarification deadline	Induction sessions	Application deadline	Notification of results	Estimated start date
14 June	First: 22 May Second: 4 June	<b>12 July 2025</b>	31 August 2025	1 January 2026

Application process steps		
Step	Process	User-guide link
1	<p>Create or update an <b>organization profile</b> in the United Nations Partner Portal (UNPP).</p> <p>Organizations seeking partnership opportunities with UNHCR register on the UNPP and complete a self-declaration of eligibility. The registration process includes basic identification and legal status details, including authorisation from Civil Society Commission and/or the Prime Ministry office, as appropriate, self-declaration, and acceptance of terms. The UN verification process is often connected to the partnership selection process, as this is required before signing a Project Workplan.</p>	<a href="#">Create and Edit Organization Profile</a>  <a href="#">UNPP software quick guides</a>
2	<p>Capacity to <b>Protect from Sexual Exploitation and Abuse (PSEA)</b>:</p> <p>The Partner initiates the PSEA self-assessment directly in the UNPP.</p> <p>UNHCR determines the partner's PSEA capacity, and if the <b>capacity is high</b>, the determination is valid for 5 years.</p> <ul style="list-style-type: none"> <li>If the final PSEA capacity is low or medium, the partner must update the documentation.</li> <li>If high, an update is required only if the determination exceeds – or is close to – the 5-year validity.</li> </ul> <p>Government partners are exempt from this self-assessment.</p>	<a href="#">Create and Edit Organization Profile</a>
3	<p><b>Processing of personal data</b></p> <p><a href="#">Partner Data Protection and Information Security Self-Assessment</a> should be completed by the partner at the country level and submitted with the Concept Note.</p>	<a href="#">Partner Data Protection and InfoSec Self-Assessment</a>

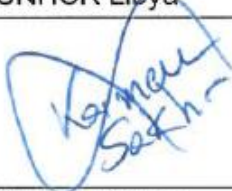

	<p><i><b>When implementing Controller to Controller (C2C) projects:</b> partners are expected to have the capacity to implement data protection standards. If this is likely to be the case for this partnership, insert the following statement and elaborate as needed based on the nature of the project:</i></p> <p>As a data controller, the partner is accountable for the implementation of data protection standards. The concept note should describe the measures ensuring adherence to the data protection principles, procedures and mechanisms envisaged for providing information to the data subjects, receiving and processing data subject rights request, complaints and independent redress.</p> <p><i><b>Controller-to-Controller (C2C):</b> is a relationship between UNHCR and a partner for processing the data of forcibly displaced and stateless persons where UNHCR and the partner act as data controllers. It includes a transfer of personal data between two data controllers. Both Controllers determine the purposes and essential means of the personal data processing that is required for the project/service, and thus they are separately accountable for the personal data processing they control, including the responsibility for addressing requests by data subjects relating to their data subject rights.</i></p> <p><i><b>Controller-to-processor (C2P)</b> is a relationship between UNHCR and a partner for processing the data of forcibly displaced and stateless persons. UNHCR is the data controller, defining the purposes and essential means of the personal data processing. The Partner processes the personal data on behalf of UNHCR and under UNHCR's instructions. UNHCR is accountable for the personal data processing including the responsibility for addressing requests by data subjects relating to their data subject rights. See also Controller-to-Controller (C2C).</i></p> <p>Note: Within the framework of this Call for Expression, all projects will follow a <b>Controller-to-processor (C2P)</b>. In case your organization proposes a Controller-to-Controller relationship, ensure a justification is provided in the Self-Assessment form.</p> <p>Partners can find more information on UNHCR's data protection framework here: <a href="#">Data protection   UNHCR</a>. While UHCR's external guidance note on minimum information security baseline is found <a href="#">here</a>.</p>	
4	<p>Prepare the <b>Concept Note</b> in English (only Concept Notes in English will be accepted).</p> <p>As mentioned previously, find in the <b>Appendix 1</b> (at the end of this CfEol document) <b>the list of Outputs</b> and their main activities of which organizations can apply as part of this Call.</p> <ul style="list-style-type: none"> <li>• Organizations can apply for one or more Outputs (there is no limit).</li> <li>• If any organization wishes to apply for multiple Outputs, some activities can be combined in the Concept Note; however, the budget estimation must be broken down per Output.</li> <li>• Organizations can apply for one or more project locations.</li> </ul>	<p><a href="#">UN Partner Portal</a></p> <p>Page "Partnership Opportunities"</p> <p>In the country, filter by <b>Libya</b></p>

	<ul style="list-style-type: none"> <li>Organizations can apply to one or more target populations (refugees &amp; asylum-seekers and host communities).</li> </ul> <p>For preparing your Concept Note, refer to the list of activities per Output in the end of this CfEoI document (appendix 1).</p>	
<p>In summary, to complete the application process, organizations must submit:</p> <ol style="list-style-type: none"> <li><b>Concept Note</b> (follow the instructions provided in this Call for Expression of Interest);</li> <li>Estimate <b>budget</b> in excel per Output;</li> <li>Self-assessment forms for <b>PSEA</b>;</li> <li>Self-assessment for <b>Data Protection</b>.</li> </ol>		

Selection Criteria		
Criteria	Criteria Description	Assigned Weighting
<b>Sector expertise and experience:</b> <ul style="list-style-type: none"> <li>Relevant experience [evident from the UNPP partner's profile]</li> <li>Technical expertise</li> </ul>	<p>The required specific skills, sector specialists, performance, knowledge, material and human resources. Knowledge of relevant protection, humanitarian principles and the approach to Age, Gender, Diversity (AGDM). Approach to the participation of forcibly displaced and stateless persons in the Programme Cycle. Partner's PSEA capacity self-assessment and data protection and information security self-assessment have been completed and submitted (where relevant to the partnership).</p> <p>Mainstreaming measures to integrate environmental sustainability within proposed activities. Environmental considerations are aligned to the objectives of UNHCR's <a href="#">Strategic Framework for Climate Action</a>.</p>	25%
<b>Project management:</b> <ul style="list-style-type: none"> <li>Project management [staffing, management systems, processes, scheduling &amp; tools]</li> <li>Coordination</li> </ul>	<p>Ability to effectively deliver project objectives with robust management systems/processes, and meet the expectations of all stakeholders, as well as provide accountability mechanisms and sound financial management, taking into account the audit results of the previous UNHCR-funded projects, past performance and the external audit of partners' financial statements and pending open audit recommendations (accounts receivables and internal control related recommendations) where applicable. Clear segregation of duties policy, as well as the integration of risk management; adequate control over procurement, of assets and inventory (if applicable).</p>	20%
<b>Local experience and presence:</b> <ul style="list-style-type: none"> <li>Registration &amp; ability to operate within country</li> </ul>	<p>Registration and the authorisation to operate by the Civil Society Commission and/or the Prime Ministry Office where appropriate.</p> <p>Ongoing programme in the area of operation; local knowledge; participation in inter-agency coordination fora, experience in working with other organizations and the authorities, engaging forcibly displaced and stateless persons in the programme cycle; trust from local communities; local</p>	20%

• Community relations	presence; partner policy on community relations; feedback and complaint mechanisms for affected communities; self-organized groups of forcibly displaced persons; and other factors that would facilitate access to and better understanding of the affected communities and that would reduce administrative difficulties.	
<b>Cost effective:</b> <ul style="list-style-type: none"> <li>• Shared costs</li> <li>• Maximise resources for project outcomes</li> </ul>	Evidence of a methodology for allocation of shared costs to project activities. Evidence of procedures/systems that ensure maximum resources are directed to project outcomes while also ensuring that resources are also directed to activities that ensure project risks are being appropriately managed.	20%
<b>Access/ Security Considerations:</b> Ability to manage security risks	Ability to operate in security conditions of the Project location(s) or country as well as existence and functionality of partner's organizational policies, procedures and practices related to security risk management.	15%

Final considerations	
Duration	Although this Call for Expression of Interest covers multi-year from 2026 to 2030, based on the nature of projects, context and funding projects, UNHCR has the discretion to select organizations for a shorter period.
Agreement Terms	Organizations shall refer to the <a href="#">Partnership Framework Agreement (PFA)</a> terms before applying to this CfEol. The PFA is not subject to financial commitments by UNHCR.
Selection outcome	<p>This CfEol can have three outcomes:</p> <ol style="list-style-type: none"> <li>1. Proposals that are disqualified, if the organization does not submit all the required documentation or the self-assessments. Organizations with questions about the requirements should consult UNHCR by Saturday, <b>14 June</b>, to the email <a href="mailto:medaissi@unhcr.org">medaissi@unhcr.org</a>.</li> <li>2. Proposals that are not selected.</li> <li>3. Proposals that are selected.</li> </ol> <p>Among the selected partners, subject to annual defined priorities and available funding, some organizations will remain in the pool of partners, while UNHCR negotiates funded projects with others.</p>

Issuing UNHCR Office	UNHCR Libya
Signature, Chief of Mission	 
Full name and title, Chief of Mission	Karmen Sakhr
Date	15/05/2025

## Appendix 1. List of Outputs and their main activities

Outputs and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>Protection monitoring</li> <li>Detention</li> </ul>
Processing of personal data (see <i>Application process, step 3</i> )	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Target population and Project location	Refugees and asylum-seekers: <ul style="list-style-type: none"> <li>Country-wide, focus on Tripoli, Misrata, Benghazi, Ajdabiya, Tobruk and Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>Protection monitoring encompasses mainly visiting detention centres, disembarkation points and border entry points where possible to assess protection and humanitarian needs, including the scope and scale. to facilitate timely emergency responses to mixed migration movements as requested by the DCIM. This system will integrate key components such as entry and exit point observation, real-time event tracking through social media, and targeted advocacy efforts.</li> <li>Conduct protection monitoring visits to all active official detention centres to assess conditions and ensure the protection of those who need of international protection. A key focus will be advocating for the release of identified refugees and asylum-seekers while providing life-saving assistance, including the distribution of Core Relief Items, the provision of emergency and basic healthcare services, medical consultations, including mental health consultations in detention centres and disembarkation points, and secondary medical referrals for those in need.</li> <li>Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).</li> </ul>	

Outputs and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>Legal assistance</li> </ul>
Processing of personal data (see <i>Application process, step 3</i> )	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Target population and Project location	Refugees and asylum-seekers: <ul style="list-style-type: none"> <li>Country-wide, focus on Tripoli, Misrata, Sabha, Zawiya, Benghazi, Ajdabiya, Tobruk and Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>Provision of legal assistance to refugees and asylum-seekers, including counselling and awareness.</li> <li></li> </ul>	



- To provide legal counselling sessions and legal information to refugees and asylum-seekers on their rights, the protection risks and legal services and resources that are available to them in Libya.
- Preparing different legal documents, such as statement of claim, statements of defence, summary procedures and legal inquiries, that refugees and asylum-seekers need.
- Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).

Output(s) and Area(s) of Specialization	
Output(s)	Protection case management <ul style="list-style-type: none"> <li>• Assistance and services to survivors of violence</li> <li>Child Protection services</li> <li>• Education</li> <li>• Services to persons with special needs (PSN)</li> </ul>
<a href="#">Area(s) of Specialization</a>	Survivors of violence and women protection; Child Protection
Processing of personal data (see Application process, step 3)	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Target population and Project location	Refugees and asylum-seekers: <ul style="list-style-type: none"> <li>• Country-wide, focus on Tripoli, Misrata, Sabha, Benghazi, Tobruk, Ajdabiya and Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>• women and survivors of violence: Key interventions will include improved individual case management, expanded psychosocial support services, strengthened referral mechanisms, and capacity-building initiatives for frontline responders. Additionally, the focus is on engaging affected communities in prevention efforts through awareness-raising and community-led protection mechanisms.</li> <li>• Child Protection: (i) establishing and running Child Friendly Spaces in Registration centre and Community Centres; (ii) comprehensive child protection case management and services, including access to education.</li> <li>• PSN: comprehensive and targeted case management, including support with assistive devices.</li> <li>• Community-based care arrangement (CBCA): manage the incentives and coordinate access to the pool of caregivers' homes for follow-up through outreach visits.</li> <li>• Support community mobilization and interpreting support through a pool of refugee volunteers to support with interpretation during interviews and support community outreach.</li> <li>• Conduct protection needs assessment and distribute humanitarian assistance to eligible refugees and asylum-seekers.</li> </ul>	

- Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).

*To ensure the adequate protection of forcibly displaced and stateless persons, UNHCR requires partners to adhere to applicable sector standards outlined within [UNHCR's areas of specialization](#).*

**Other information (optional):**

Organization's workforces are expected to have:

- Experience in women and Child Protection service delivery;
- Staff qualifications (e.g., social workers, psychologists, case workers);
- Organizational capacity for rapid emergency response.

Output(s) and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>• Community participation</li> <li>• Feedback mechanism</li> </ul>
Processing of personal data (see Application process, step 3)	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Target population and Project location	Refugees and asylum-seekers, including host communities: <ul style="list-style-type: none"> <li>• Country-wide, focus on Tripoli, Misrata, Benghazi, Ajdabiya, as well as Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>• Implementing and establishing community centres that serves as space for community engagement with refugees and asylum-seekers, and provides a venue for participation and inclusion. While one organization takes the lead in the centre, other organizations also provide services there.</li> <li>• Implementing communication with communities' activities and the two-way communication channels between UNHCR, refugees, and host communities. The outreach team will foster an environment of active participation, smooth access to information, and strengthened collaboration with refugee communities to enhance the services.</li> <li>• Implementing the Complaint and Feedback Mechanism call centre, managing inputs from refugees and asylum-seekers from anywhere in Libya.</li> <li>• Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).</li> </ul>	

Output(s) and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>• Social Cohesion Projects (SCPs)</li> </ul>
Processing of personal data	C2P arrangement



<i>(see Application process, step 3)</i>	
Direct contact with forcibly displaced and stateless persons	YES
Project location	Refugees and asylum-seekers, including host communities: <ul style="list-style-type: none"> <li>Country-wide, focus on Tripoli, Misrata, Benghazi, Sabha, and their surroundings, Ajdabiya and Tobruk, as well as Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>Implement Social Cohesion Projects (SCPs) focused on the construction and rehabilitation of public facilities to strengthen social cohesion among refugees and host communities.</li> <li>Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).</li> </ul>	

Output(s) and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>Humanitarian assistance</li> </ul>
<a href="#">Area(s) of Specialization</a>	Cash and voucher assistance; Distribution of supplies, including basic and domestic items
Processing of personal data <i>(see Application process, step 3)</i>	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Target population and Project location	Refugees and asylum-seekers, including host communities: <ul style="list-style-type: none"> <li>Country-wide, focus on Tripoli, Misrata, Benghazi and their surroundings, as well as Alkufra and Sabha, Ajdabiya and Tobruk</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>Distribution of in-kind support, such as core relief items (CRIs), non-food items (NFIs), food items, hygiene kits, in-kind related to shelter and WASH, health supplies (including medicines), among other material support. Humanitarian assistance takes place in urban areas, detention centres, disembarkation points and other locations as deemed necessary. The organization collects signature lists and report in tools provided by UNHCR. Each distribution is closely coordinated with UNHCR.</li> <li>Conduct protection needs assessment for purpose of delivering humanitarian assistance to eligible refugees and asylum-seekers.</li> <li>Conduct market surveys and analysis to track fluctuations of main commodities to ensure adequateness of humanitarian assistance to cover basic needs.</li> <li>Conduct post-distribution monitoring (PDM) to assess the effectiveness, relevance, and protection impact of humanitarian assistance.</li> <li>Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).</li> </ul>	

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Output(s) and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>• Warehouse management</li> </ul>
<a href="#">Area(s) of Specialization</a>	Warehouse and inventory management
Processing of personal data (see <i>Application process, step 3</i> )	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Project location	<ul style="list-style-type: none"> <li>• Tripoli</li> <li>• Sabha</li> <li>• Benghazi</li> <li>• Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>• Warehouse and inventory management of UNHCR and funded partners' stocks.</li> <li>• In close coordination with UNHCR and partner organizations in charge of the in-kind Output, transportation of items across Libya.</li> </ul>	
<i>To ensure the adequate protection of forcibly displaced and stateless persons, UNHCR requires partners to adhere to applicable sector standards outlined within <a href="#">UNHCR's areas of specialization</a>.</i>	

Output(s) and Area(s) of Specialization	
Output(s)	<ul style="list-style-type: none"> <li>• Health and Mental Health &amp; Psychosocial Support (MHPSS)</li> </ul>
<a href="#">Area(s) of Specialization</a>	Public health
Processing of personal data (see <i>Application process, step 3</i> )	C2P arrangement
Direct contact with forcibly displaced and stateless persons	YES
Target population and Project location	Refugees and asylum-seekers, including host communities: <ul style="list-style-type: none"> <li>• Country-wide, focus on Tripoli, Misrata, Sabha, Benghazi, Ajdabiya, Tobruk and Alkufra</li> </ul>
The main <b>expected results</b> are listed below. In the submitted concept note, partners could further elaborate on these results or propose new activities if needed.	
<ul style="list-style-type: none"> <li>• Provision of comprehensive health care case management in key locations, such as in Community Centres, urban areas, detention centres and disembarkation points.</li> <li>• Provision of health screening services before the evacuation and resettlement departures to third countries</li> <li>• Referral and treatment of primary, secondary and tertiary health care.</li> <li>• Support to public health centres, through small-scale rehabilitation of health facilities and donation of supplies, including medicines.</li> </ul>	

- Provision of mental health and psychosocial support services, including psychiatric.
- Provision physiotherapy for people with disabilities.
- Provision of nutritional screening.
- Promote awareness on public health.
- Integrate accountability to affected populations (AAP) mechanisms, including functioning complaints and feedback systems (CFRMs).

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